



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
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TO: All SD/MC Providers

FROM: Bradley Bryant, Ph.D. 
District Chief, Quality Assurance Division

SUBJECT: **FY 2012-13 CHART AUDIT**

As promised, attached are the Chart Audit preparation documents that were discussed at the All Providers Meeting held on Monday, October 22nd. The following documents are attached:

- System Review - Schedule of Events
- Ancillary Folder Checklist
- Head of Service Report
- Request to Update Provider Information Form
- QA Bulletin 11-09 – Quality Assurance Email Address
- QA Bulletin 12-05 – New Quality Assurance Division Leads

In early January, the QA Division will send out more details regarding the Chart Audit, and as discussed at the Providers Meeting, QA staff will provide technical assistance in audit preparation at Service Area QIC Meetings. All documents will also be posted on the Quality Assurance Webpage:

http://psbqi.dmh.lacounty.gov/QA_Div.html

We look forward to working with each of you over the next several months in preparing for this very important Review. Thank you.